



Function Bookings Information

**Wanting to book a function ??
Find all the information you need here**

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Barefoot Bowls

Barefoot bowls is a great way to relax, enjoy the company of friends and an opportunity to make new ones. Barefoot bowls requires no brilliant sporting prowess or superior motor skills and encompasses all levels of ability. All that is needed is a desire to have a go and have fun. So kick off your shoes and enjoy a fun day with family, friends and colleagues. Give it a go, it's easy to play, and fun to learn.

Team building day, office celebration, staff farewell, end of financial year celebrations, Christmas party... no matter what the event, Gladstone Bowls Club provides the most amazing atmosphere for your event. Package your bowls with one of our famous BBQs or contact us with your requirements and let us create the perfect event for your office.

Unfortunately, the Gladstone Bowls Club does not have a meeting room however our club has a Function Room available for hire, equipped with AV equipment, projectors, microphone, lectern, tables and chairs.

There's no better way to celebrate your special occasion than taking advantage of the beautiful Queensland weather and having a BBQ and a cold drink while playing a game of bowls. We specialise in organising both social and corporate events for all occasions. Barefoot Bowls is a great way to kick off a function. Everyone will enjoy having fun in the outdoors on the green.

One call to Gladstone Bowls Club and we will arrange your Barefoot Bowls function.

How to Play

The larger black ball is a bowl. The small white ball is the jack. The aim of the game is to get your bowl as close to the jack as possible. The team which has the bowl the closest wins the end and gets 1 point/closest bowl. Bowls are weighted so that they don't roll in a straight line, but in a curve. Each bowl has a small and large icon on each side. Always keep the small icon on the inside of your delivery. You will play on a green (of very short grass) which is divided into 7 rinks (lanes). You bowl from alternate ends, usually standing on a mat.

Numbers

Minimum: 4 people Maximum: 8 people per lane at a time

7 lanes available per session.

Cost: \$10 per person

Other Information Footwear: Bare feet or Socks only

Children: Children welcome supervised by parents

Night Bowls: Available on request

Function Room

Capacity...

There is no minimum requirement for a booking.

Maximum of 150 people for a stand-up function, 150 people for sit down meals.

Booking times.... 11am-4.00pm or 6pm until close.

Hire Fee...

\$150 Hire Fee is due at the time of making your booking for the Function room

The Function Room Hire is a booking fee and is not deducted from your spend.

Linen is available to hire at \$2 per table to dress the tables but we do need 1 weeks' notice.

Music...

Music can be played in this area and you are welcome to supply your own music that will be connected to our speakers via the headphone jack. We are able to allow live bands, jukeboxes, DJ's or karaoke; however, music must be ended half an hour prior to closing time. We have Bluetooth speakers available at the bar that can be used on the greens.

Cakes

You are welcome to bring your own celebratory cake, but you are required to provide your own plates and serviettes. The cake is your responsibility, but we will be happy to store your cake in refrigeration until you are ready to serve your cake.

No cakeage is charged.

Decorations...

You are welcome to decorate the area with balloons, flowers, streamers, signage etc., however glitter and scatter decorations are not permitted.

Eat

We have a variety of catering options available for your function.

Our bistro offers a varied menu for dining Wednesday to Saturday or at special request outside normal opening times for groups of over 20.

Groups over 10 people can pre-order the BBQ or platters prior to the function.

STRICTLY NO BYO FOOD OR DRINKS

Dietary Requirements

We are able to cater for all dietary requirements

The chef can answer questions on the day regarding BBQ ingredients and suitability for gluten free or vegetarian guests.

Drink

You are welcome to run a bar tab for your function. Our bar staff are happy to work to any conditions/restrictions you would like to set i.e. for a set amount or set drinks or to a ticket system you create.

Guests MUST NOT bring in their own drinks as this is a contravention of our Liquor Licence and could lead to large fines for both the guest and the club.

Guests are also able to purchase their own individual drinks from the bar.

Hire Times and Costs

Hire Times 11am - 4.00m (Day) or 6pm -close (Evening)

Day bookings must vacate at 4.00pm to enable cleaning of the room and set up of the evening function. Cost is \$150 Hire Fee (due at the time of booking).

Terms & Conditions

1. Deposits & Payments

A function booking will be confirmed on receipt of a completed and signed booking form along with payment of a deposit

2. Payment of Account

Full payment for the bowls and food component of the function is required on arrival and if a bar tab is being utilised then a credit card must be held at the bar and settled immediately following the conclusion of the function.

Final payment for the function shall be made by the client by credit card, EFT, cash or bank cheque. Payment by invoice can be provided upon request and by prior arrangement.

3. Confirmation of Guest Numbers/Final Numbers and Catering

Final confirmation of guest numbers and catering requirements is required five (5) days prior to your function. Once your final numbers have been confirmed, approval to alter these numbers will be required for catering purposes.

Please note: We will cater and invoice you for the confirmed numbers.

4. BYO Food & Beverages

Strictly no food or beverages may be brought into the Club by function organisers or their guests. Celebration cakes are acceptable. You are required to bring your own candles for and serviettes serving.

No cakeage charged.

5. Children

Children must always have direct supervision from a parent/guardian and are not permitted in the bar areas. If this condition is not adhered to, management reserves the right to ask guests with children to leave the venue.

6. Cancellations

Notice of cancellation for a confirmed booking with a food component, must be given by the client and received by management in writing seven (7) days prior to the date of the event. If a cancellation is made prior to this period, then the deposit shall be refunded in full. If the cancellation or "no show" is made within the seven (7) days from the date of the event, then management will retain the deposit. If a barefoot bowls session is included in the function package and due to inclement weather, no bowling is possible, only the bowling component will be refunded.

Christmas period - November/December: Any cancellations for bookings made for the months of November and December will not receive a refund after 31st October.

Notice of more than 30 days: 80% of hire fee will be refunded - Notice of 30 days or less: no refund will be given (This does not apply for Xmas bookings, no refund after 31st October if Xmas booking is cancelled)

7. Rain

As Lawn bowls is an outside event and we cannot control the weather, some activities may be hindered by inclement weather. If sprinkling or lightly raining, in most cases the event will still proceed. No refund of deposit will be given for inclement weather where the event has a food component.

8. Pricing

While every effort is taken to maintain menus and prices, management reserves the right to vary menus and pricing in response to product availability and cost increases.

9. Function Timing

It is the client's responsibility to ensure that they attend the function on the specified time. Management will not be held responsible should all guests not be punctual in arriving or being seated, or should speakers, attendees or the client delay the commencement of any event, or if any other interference beyond the control of the venue does not permit us to commence service at the contracted time. If the function begins after the specified starting time, it will still be subject to the finishing time specified in the event booking agreement specifications unless venue management agrees otherwise. Management has the right to close any function if the function is deemed to have broken any of the above-mentioned terms and conditions.

10. Closing Times

Guests need to vacate the premises no later than 12am. All music must have ceased at 11:30pm and the bar closes at 11.45pm. Guests are to respect and be aware of our neighbours when exiting the premises. Actual bar closing times may vary at discretion of manager.

11. Behaviour

Gladstone Bowls Club practices the Responsible Service of Alcohol and requires all guests to respect and adhere to the laws in relation to intoxication and responsible behaviour. Minors (under the age of 18) are welcome at the venue but must always be supervised. Anyone who breaks the law and supplies minors with alcohol will be asked to leave the venue immediately. The Duty Manager is fully responsible for the conduct and control of Members and Visitors within the Club and shall undertake any lawful action at any time to ensure that harmony and decorum of the club is sustained at a high standard for all Members and their guests.

12. Insurance

The club will take all necessary care but cannot accept responsibility for damage or loss of any gifts or other possessions left on the club premises before, during or after functions. Responsibility for arranging any insurance lies with the client if desired.

13. Loss or Damages

The client shall be responsible for any loss or damage to the premises, its fittings and/or equipment or injury to any staff member caused by any guest of or contractor engaged by the client, prior to, during or after the function. The client shall also be responsible for loss of or damage to their property and or the property of any guest or contractor engaged by the client left on the premises prior to, during or after the function; and shall indemnify the Manager in respect of any such loss or damage.

14. Deliveries & Pick Ups

Management will take particular care with any goods delivered, on behalf of the client, to the premises prior to the event. However, delivery of goods cannot be more than two days out from the function, large items to be delivered the day before and all goods must be removed on the completion of the function unless otherwise organised. Should the goods not be taken on the completion of the function, the venue manager reserves the right to forward these goods to you by courier, if they are not collected by the following morning – cash on delivery.

15. Additional Permits

The client shall be liable at his/her own expense to obtain all permits and consents as required for the conduct of the function or any part thereof, over and above those already held by the Manager; and shall indemnify the Manager in respect of all losses incurred as a consequence of any failure by the client to obtain any such permit or consent. Management shall be at liberty to prevent any activity for which any required permit or consent is not obtained by the client, without being liable to the client for any loss occasioned by such prevention.

